

Minutes of Meeting 7th May 2025 – 7pm

Present: Colin Knight, Bob Finch, Dave Marriott, Mark Sadler & Calvin Joslin.

Apologies: Brian Fell & Matthew Whyte.

The minutes of the meeting held on 2nd April were approved.

Finance.

Treasurer's report. Colin reported that he has not had internet for a while and therefore could not access the bank to check the balances prior to the meeting, he will produce 2 months of figures for the next meeting.

SCF Grant Application. Brian had submitted an application to SCF to cover another years rent, Colin mentioned that it has been turned down.

IT/Media. Matthew is looking to update the website with recent projects and to this end he sent out an email asking for help, it's thought that he now has enough on Sealey's donation to complete a story, pictures will hopefully be taken during the Theatre tour on Friday to cover that story and as far as was known at the meeting it was thought that Matt was on the West Suffolk Sands case.

Equipment.

Table Saw. Dave reported that this has been purchased and has been in use for the last 2 weeks, we will only train and authorise people who need to use it.

PPE (Sealey). Sealey's very kindly donated 40 sets of PPE for use by the Shed, Dave has set up a sign off sheet for all members to sign to confirm they know when and where it should be worn.

Administration.

Insurance. Brian has renewed our insurance albeit with a different company this year, Calvin has printed and laminated copies and given 1 to Dave for The Centre and 1 to Mark for shows, a couple of extra's were also laminated and passed to Colin to give to Brian along with paper copies of the policy for his records.

Members. Dave reported that we have not had any new members recently and membership currently stands at 32.

Ronseal. Brian had placed an order and it has now been received.

Events.

South Suffolk Show – Final Arrangements. Mark has now secured possession of 3 car passes and 12 tickets which were passed to Colin and then onto Dave, a discussion about the plan for the day took place and the car passes will be used by Brian (gazebo etc.) and Giles (product), more than likely the third one will go to Bob but that will be decided on Saturday and dependant on there being a need. Colin, Dave, Mark & Alf will take 4 of the tickets and on Saturday members will be asked if they are willing to help on the stall, if they are they will get a ticket but it's on the understanding they are there to help.

Colin is working on the card machine and hopefully it will be available, he will bring a petty cash float along and Bob said he would also do one as well. Final arrangements will be completed on Saturday.

Projects.

West Suffolk Sands. The current position on this is not certain.

Theatre Royal. Approx. a dozen members are booked for a Theatre tour on Friday (arrive for 10.45), hopefully there will be an opportunity to get some photo's of our work whilst we are there.

The Hub. Bob reported that there has been little movement, when he was last there one of the original beds has been planted by the patrons of the Hub. Some of the wood supplied by Bellway Homes is making its way up there in preparation. Bob asked what the current position is on the Shepherd Hut project it's his impression that Nicky hasn't given final approval for us to begin yet.

Annual General Meeting. The AGM has been arranged for Thursday 29th May and members have been informed. Colin mentioned that two of the original Trustees were required to resign and that he and Brian will do so, they are willing to be reappointed should that be the will of the meeting. Mark mentioned that he would be stepping away from his role of events organiser due to his health but was more than happy to remain involved with the Committee.

AOB.

Bob mentioned that he would appreciate some help on Saturday's to run the meeting's just to take some pressure off him and allow him to participate now and again. Current key holders are Bob, Steve & Matthew.

Calvin asked Colin about the date of the next Trustee meeting as he believes it to be Wednesday 14th May, Colin will check with Brian as he hasn't got it in his diary and is not certain a date was confirmed.

Date of next Meeting 4th June.